



**RODEO HERCULES FIRE PROTECTION DISTRICT**

**APPEAL OF CITATION**

Any person upon whom an administrative fine is imposed by an Enforcement Officer may appeal the fine pursuant to the procedures set forth in this section. The appellant must file a written appeal with the Enforcement Officer issuing the Notice of Fine within 30 calendar days of the Service Date of the Notice of Fine. The written appeal must contain:

1. A brief statement setting forth the interest the appealing party has in the matter relating to the imposition of the fine; and
2. A brief statement of the material facts that the appellant claims supports his or her contention that no administrative fine should be imposed or that an administrative fine of a different amount is warranted.

**CITATION INFORMATION**

Information can be found on issued citation

		CITATION NUMBER	
INDIVIDUAL BEING CITED	DRIVERS LICENSE NO	STATE	BIRTHDATE
RESIDENCE ADDRESS	CITY	STATE	ZIP
LOCATION OF VIOLATION		CITY	
PROPERTY OWNER			
PROPERTY OWNER ADDRESS	CITY	STATE	ZIP

**REASON FOR HEARING REQUEST**

Citation may be contested on the basis that there was no violation of the code or that a fine of a different amount is warranted.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Return completed form to the Fire District at the address listed below.

FOR OFFICE USE ONLY:

Date Request Received:	
Date Fine Paid:	