



RODEO-HERCULES FIRE PROTECTION DISTRICT

1680 REFUGIO VALLEY ROAD, HERCULES, CALIFORNIA 94547

(510) 799-4561 FAX: (510) 799-0395

REGULAR BOARD MEETING AGENDA

June 10, 2020

7:00 p.m.

VIA TELECONFERENCE ONLY

CORONA VIRUS (COVID-19) ADVISORY INFORMATION

To slow the spread of COVID-19, the Health Officer's Shelter Order of March 16, 2020 prevents public gatherings. In lieu of a public gathering, the Board of Directors meeting will be accessible via teleconference to all members of the public as permitted by the Governor's Executive Order 29-20.

This meeting is being held in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 to allow attendance by members of the Rodeo Hercules Fire Protection District Board of Directors by teleconference, videoconference, or both.

If you would like to watch the meeting, or speak on an agenda item, you can access the meeting remotely: Join from a PC, Mac, iPad, iPhone, or Android device: Please use this URL:

<https://us02web.zoom.us/j/85973488604?pwd=VHBYSIJERFhDaC9aT1pwQk9mSW1mQT09>

Meeting ID: 859 7348 8604

Password: 322672

If you do not wish for your name to appear on the screen, then use the drop-down menu and click on "rename" to rename yourself to be anonymous.

Or join by phone:

*67 1-669-900-9128

Enter Meeting ID: 859 7348 8604

If you want to comment during the public comment portion of the agenda, Press *9 and we will select you from the meeting queue.

NOTE: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers as shown above."

Alternatively, you may submit comments prior to the meeting, via email, to corcoran@rhfd.org, and they will be read by the Board Clerk during the meeting at the appropriate time and will remain limited to 3 minutes.

If any member of the public wishes to speak on any item on the agenda, please complete a speaker card and submit it to the Clerk of the Board. The Rodeo Hercules Fire Protection District (“District”), in complying with the Americans with Disabilities Act (“ADA”), requests individuals who require special accommodations to access, attend, and/or participate in District Board meetings due to a disability, to please contact the District Chief’s office at (510) 799-4561, at least one business day before the scheduled District Board meeting to ensure that the District may assist you.

1. CALL TO ORDER/ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS
4. CONFIRMATION OF AGENDA
5. BOARD CORRESPONDENCE
6. PUBLIC COMMUNICATIONS

Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard. The Board may limit comments to no more than 3 minutes per speaker. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

7. CONSENT CALENDAR

- A. APPROVAL OF MEETING MINUTES OF THE MAY 13, 2020 REGULAR MEETING-
Tabled to July
- B. REVIEW OF TRANSMITTALS

8. PUBLIC HEARING

The Public Hearing will be conducted as follows:

- (a) Staff Report
- (b) Board asks clarifying questions of staff
- (c) Public hearing opened by Board
- (d) Board takes public testimony
- (e) Board closes public hearing
- (f) Board deliberates/comments
- (g) Board entertains motion to adopt or take other action
- (h) Board action

- A. Preliminary Budget: Hold public hearing on Preliminary Operating Budget adoption for fiscal year 2020-21.
- B. Discussion and Possible Action on the adoption of the Preliminary Operating Budget for fiscal year 2020-21.

9. AUDITOR’S ENGAGEMENT LETTER

- A. Discussion and Possible Action on authorizing Harshwal & Company, LLP to perform audit services for two additional fiscal years.

10. RESOLUTION NO. 2020-05: A RESOLUTION DECLARING INTENTION TO CONTINUE TO LEVY A FIRE SUPPRESSION ASSESSMENT AND SUPPLEMENTAL FIRE SUPPRESSION ASSESSMENT ON ALL PARCELS OF REAL PROPERTY FOR FISCAL YEAR 2020-2021 FOR THE RODEO-HERCULES FIRE PROTECTION DISTRICT

- A. Set Benefit Assessment rate of \$52.00 per risk unit for fiscal year 2020-21 (Action item)
- B. Set Supplemental Benefit Assessment rate of \$59.00 per risk unit for fiscal year 2020-21 (Action item)

11. RESOLUTION 2020-06: Resolution Ordering Even-Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order (Action Item)

12. EMPLOYEE COMPENSATION AND PROMOTION (Possible Action Item)

- A. Promotion of Administrative Assistant Kimberly Corcoran to Starting Step Administrative Services Officer, effective July 1, 2020
- B. Confirm Chief's Action and authority to enact and/or execute compensation items to remain consistent with Rodeo-Hercules Fire Protection District Policy 5(A)(12) and (130, Administrative personnel Non-Safety (Administrative Services Officer) for the receipt of benefits as listed under the Safety Personnel's MOU.

13. FIRE CHIEF'S REPORT

14. STAFF REPORTS

15. BOARD MEMBER REPORTS

- A. LAFCO

16. MEASURE O OVERSIGHT COMMITTEE REPORT

17. AD HOC BOARD COMMITTEE REPORTS

- a. Reserve Program ad hoc committee (Prather & Thorpe)
- b. Proposition 172 ad hoc committee (Gabriel)
- c. Strategic Planning ad hoc committee (Gabriel & Prather)
- d. Budget ad hoc committee (Covington & Hill)

18. LOCAL 1230 CORRESPONDENCE

19. REQUESTS FOR FUTURE AGENDA ITEMS

Board members wishing to have an agenda item placed on a future agenda shall ask the Fire Chief or his/her designee to include the request under the Request for Future Agenda Items section of the agenda.

At the next regularly scheduled District Board meeting the requested item will be listed on the agenda under Request for Future Agenda Items. The item will identify the Board member making the request and briefly describe the nature of the request. Staff will not spend time on the requested item except to provide assistance to the Board member to frame the issue so that the Board and public clearly understand the request.

When the item is called, the Board member making the request will describe the request and the Board may have a brief discussion of the requested item. Upon the concurrence of a majority of the membership of the District Board that staff time and District resources be spent on the item, it shall be scheduled for a future meeting. Board discussion will be limited to whether staff time and District resources should be spent on the item. They will not take action on the item itself; concurrence that staff time and District resources will be devoted to the item does not signify approval of the item, just that the Board wishes to have it studied further and the Board may, at any time, decide not to pursue the item further.

Members of the public requesting an item be added to a future agenda shall have a Board member sponsor their item. The sponsoring Board member shall follow those procedures listed above.

1. Review the need for the purchase of the replacement Quint and Pumper. The Strategic Planning should, in my opinion, review our work load and have an outside agency, not a fire agency, but an outside source who would review our activity and "design" or seek out an apparatus that could handle 98% of our calls. This will be critical moving forward and will help gain public support for all fire agencies. (Director Prather)
2. Distribute to all employee's the idea to develop a "Firefighter Temp Agency" to work toward the elimination of the very costly overtime issue facing many Fire Agencies today. We need to have a discussion on how to deal with the looming unfunded liabilities we face with both pension and medical plan costs. (Director Prather)
3. Future staffing and response plans for our District and Battalion 7 and the Pinole Fire Department (PFD) (Director Prather)
4. Assisting Pinole Fire Department with any revenue measure and to study combining the management of the RHFD and the PFD (Director Prather)

20. ADJOURNMENT

I hereby certify that this agenda in its entirety was posted on April 3, 2020 at the Hercules Fire Station, 1680 Refugio Valley Road, Hercules, CA, the Rodeo Fire Station, 326 Third Street, Rodeo, CA, on the District's website at www.rhfd.org and telecopied to the West County Times.

Kimberly Corcoran, Board Clerk

Any writings or documents provided to a majority of the Board of Directors regarding any item on this Agenda are available during normal business hours for public inspection in the District offices, located at 1680 Refugio Valley Road, Hercules, CA 94547.

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