



RODEO-HERCULES FIRE PROTECTION DISTRICT
1680 REFUGIO VALLEY ROAD, HERCULES, CALIFORNIA 94547
(510) 799-4561 FAX: (510) 799-0395

REGULAR BOARD MEETING AGENDA
MARCH 13, 2024

6:00 p.m (closed session)

7:00 p.m. (open session)

MEETING LOCATION:

City of Hercules

111 Civic Drive

Hercules, CA 94547

To access meeting remotely:

Please click on the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/82463994091?pwd=T3J2TEExmdERZQnd2YTAvYUJ6OG9xUT09>

Or by phone: 1-669-900-9128

Webinar ID: 824 6399 4091

Passcode: 847864

The Rodeo Hercules Fire Protection District (“District”), in complying with the Americans with Disabilities Act (“ADA”), requests individuals who require special accommodations to access, attend, and/or participate in District Board meetings due to a disability, to please contact the District Chief’s office at (510) 799-4561, at least one business day before the scheduled District Board meeting to ensure that the District may assist you.

1. CALL TO ORDER/ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ADJOURN TO CLOSED SESSION, DISTRICT COUNSEL, 60 MINUTES, 6:00 p.m. or as soon thereafter as possible
 - A. Closed Sessions Pursuant to Government Code §54957.6
 1. CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Gregory Ramirez, IEDA; Interim Chief Ramirez
Employee organization: IAFF Local 1230
 2. CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Chair Doss; Richard D. Pio Roda, District Counsel
Unrepresented employee: Interim Fire Chief

3. CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Chair Doss; Chief Ramirez
Unrepresented employee: District Counsel

B. Closed session pursuant to Government Code §54957

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Interim Fire Chief

4. RECONVENE IN OPEN SESSION/CLOSED SESSION REPORT OUT
5. ANNOUNCEMENTS OF DISTRICT EVENTS
 - a. Strategic Plan/Business Plan
6. CONFIRMATION OF THE AGENDA
7. REVIEW OF CORRESPONDENCE TO THE BOARD

ATTACHMENTS:

1. [Letter received March 7, 2024](#)

8. PUBLIC COMMUNICATIONS ON ITEMS NOT ON THIS AGENDA

Public comment on any item of interest to the public that is within the Board's jurisdiction and not on this meeting's agenda will be heard. The Board may limit comments to no more than 3 minutes per speaker, subject to adjustment by the Chair.

9. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar are considered routine and non-controversial and can be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt. BOARD, 3 MINUTES

- A. [APPROVAL OF MEETING MINUTES OF THE FEBRUARY 14, 2024 REGULAR MEETING](#)
- B. [APPROVAL OF MEETING MINUTES OF THE FEBRUARY 21, 2024 SPECIAL MEETING](#)
- C. [REVIEW OF TRANSMITTALS](#)

10. RECEIVE FISCAL YEAR 2022-2023 ANNUAL AUDIT REPORT (ACTION ITEM), HARSHWAL & ASSOCIATES, 20 MINUTES

ATTACHMENTS:

1. [Staff Report](#)
2. [Audit Documents](#)

11. RECEIVE 2022-2023 MEASURE O REPORT FROM FIRE CHIEF (DISCUSSION AND POSSIBLE ACTION) RAMIREZ, 20 MINUTES

ATTACHMENTS:

1. [Measure O Annual Audit Report](#)
12. EAST BAY WILDFIRE PREVENTION MOU, (DISCUSSION AND POSSIBLE ACTION) BOWMAN AND JACOBS, 20 MINUTES.

ATTACHMENTS:

1. [Director's Report](#)
 2. [East Bay Wildfire and Coordination Summary Presentation](#)
 3. [Wildfire Prevention MOU Redline](#)
 4. [Revised Wildfire Prevention MOU](#)
 5. [WPCG MOU Resolution 2024-03](#)
13. PUBLIC HEARING ORDINANCE 2024-01 FIRE FEES

The Public Hearing will be conducted as follows:

- (a) Staff Report (Chief Ramirez and George Apple, Prevention Consultant CSG)
 - (b) Board asks clarifying questions of staff
 - (c) Public hearing opened by Board
 - (d) Board takes public testimony
 - (e) Board closes public hearing
 - (f) Board deliberates/comments
 - (g) Board entertains motion to adopt or take other action
 - (h) Board action
1. Hold public hearing on Ordinance No. 2024-01 Engineering/Plan Review and Permitting Fees Adopting Engineering/Plan Review and Code Enforcement and Permitting Fees
 2. Discussion and Possible Action on adoption of Ordinance No. 2024-01 Adopting Engineering/Plan Review Code Enforcement and Permitting Fees

ATTACHMENTS:

1. [Staff Report Fire Prevention Fee Schedule Ordinance](#)
 2. [Methodology and Calculations](#)
 3. [Exhibit A Engineering and Plan Review Fee Schedule](#)
 4. [Exhibit B Code Enforcement and Permitting Fee Schedule](#)
 5. [Ordinance 2024-01](#)
14. CONSULTING SERVICES AGREEMENT WITH M.E.D. ENTERPRISES INC. FOR FIRE DISTRICT ANALYSIS AND OPTIONS FOR PROTECTING SERVICE LEVELS CONTRACT EXTENSION (DISCUSSION; POSSIBLE ACTION ITEM) BOARD, 10 MINUTES

ATTACHMENTS:

1. [Agreement for Consultant Services M.E.D. Enterprises](#)
2. [Resolution 2024-04 approving agreement with M.E.D. Enterprises](#)

15. CONSULTING SERVICES AGREEMENT WITH STRATEGIC ADVISORY SERVICES TO PROVIDE FISCAL AND ACCOUNTING ASSISTANCE (DISCUSSION; POSSIBLE ACTION ITEM) CHIEF RAMIREZ, 10 MINUTES

1. [Staff Report Financial Services Agreement Strategic Advisory Services](#)
2. [Proposal to Provide Fiscal and Accounting Assistance Strategic Advisory Services](#)
3. [Agreement with Strategic Advisory Services](#)
4. [Resolution 2024-05 approving agreement with Strategic Advisory Services](#)

16. AGREEMENT WITH REDWOOD PUBLIC LAW FOR LEGAL SERVICES (DISCUSSION; POSSIBLE ACTION ITEM) CHIEF RAMIREZ, 10 MINUTES

ATTACHMENTS:

1. [Staff Report Agreement for Legal Services Redwood Public Law](#)
2. [Rodeo Hercules FPD Legal Services Engagement Letter](#)
3. [Resolution 2024-06 approving agreement with Redwood Public Law](#)

17. MID-YEAR BUDGET AMENDMENT (DISCUSSION AND POSSIBLE ACTION) RAMIREZ, 15 MINUTES

ATTACHMENTS:

1. [Staff Report](#)
2. [Resolution 2024-07 approving midyear budget](#)

18. FIRE CHIEF'S REPORT (INFORMATION) 10 MINUTES

ATTACHMENTS:

1. [Fire Chief's Report](#)
2. [Townsend Public Affairs Monthly Grant Report](#)
3. [Monthly Statistics Report-January](#)

19. STAFF REPORTS

20. BOARD MEMBER REPORTS (INFORMATION)

A. LAFCO, Doss, 3 Minutes

B. AD HOC COMMITTEE REPORTS

i Board Governance, Bowman and Hill

C. REPORT ON CALENDAR, LOCAL EVENTS ATTENDED SINCE THE LAST MEETING AND BRIEF COMMENTS ON ISSUES OF CONCERN, (INFORMATION) DIRECTORS, 5 MINUTES.

21. MEASURE O OVERSIGHT COMMITTEE (INFORMATION) BRENNAN, 3 MINUTES

22. LOCAL 1230 COMMENT (INFORMATION), LOCAL 1230 EXECUTIVE BOARD, 3 MINUTES

23. REQUEST FOR FUTURE AGENDA ITEMS, (DISCUSSION) BOARD, 10 MINUTES

ATTACHMENTS:

1. [Agenda Tracker](#)

24. ADJOURNMENT

Agendas are posted in accordance with Government Code §54954.2(a) or §54956. Agendas and documents can be viewed by accessing the District website at www.rhfd.org. Posted on: March__, 2024.