



RODEO-HERCULES FIRE PROTECTION DISTRICT
1680 REFUGIO VALLEY ROAD, HERCULES, CALIFORNIA 94547
(510) 799-4561 FAX: (510) 799-0395

REGULAR BOARD MEETING MINUTES
April 13, 2022

1. CALL TO ORDER/ROLL CALL

Directors Present: Chair Covington, Vice Chair Hill, Davidson, Bowman, Mikel

Directors Absent: None.

Meeting called to order at 7:00.

2. PLEDGE OF ALLEGIANCE (00:00:52)

3. ACTION ITEM: REVIEW AND ACT UPON RESOLUTION 2022-02 TO AUTHORIZE THE BOARD AND ITS APPOINTED BODIES TO CONTINUE TO HOLD TELECONFERENCE MEETINGS IN ACCORDANCE WITH AB 361 (00:01:28)

Motion by Director Bowman to adopt Resolution 2022-02, seconded by Director Davidson.

ROLL CALL VOTE: 5-0

Hill: Yes
Davidson: Yes
Bowman: Yes
Mikel: Yes
Covington: Yes

4. ANNOUNCEMENTS (00:07:55)

Director Bowman-attended badge pinning event; it was a success.

Director Covington-welcomed Director Robyn Mikel, who was appointed by the Board of Supervisors.

Director Mikel was sworn in as board member.

5. CONFIRMATION OF THE AGENDA (00:12:00)

Motion by Director Bowman to confirm Agenda; seconded by Director Covington.

ROLL CALL VOTE: 5-0

Hill: Yes
Davidson: Yes
Bowman: Yes
Mikel: Yes
Covington: Yes

6. BOARD CORRESPONDENCE (00:12:52)

None.

7. PUBLIC COMMUNICATIONS (00:13:10)

Selina Williams

8. CONSENT CALENDAR (00:15:20)

Motion by Vice Chair Hill to adopt consent calendar; seconded by Director Bowman

ROLL CALL VOTE: 5-0

Hill: Yes
Davidson: Yes
Bowman: Yes
Mikel: Yes
Covington: Yes

9. RECEIVE FIRE CHIEF'S ANNUAL MEASURE O REPORT FOR FY 2020-21 (00:16:19)

Motion by Director Bowman to receive the annual Measure O Report; seconded by Director Davidson

ROLL CALL VOTE: 5-0

Hill: Yes
Davidson: Yes
Bowman: Yes
Mikel: Yes
Covington: Yes

10. PUBLIC HEARING-RESOLUTION 2022-03 MEASURE O CPI INCREASE (ACTION ITEM) (00:19:02)

Public Comment:

None.

Motion by Director Bowman to adopt Resolution 2022-03 Measure O CPI Increase in the amount of 3%; seconded by Vice Chair Hill.

ROLL CALL VOTE: 5-0

Hill: Yes
Davidson: Yes
Bowman: Yes
Mikel: Yes
Covington: Yes

11. RECEIVE MEASURE O OVERSIGHT COMMITTEE MEMBER APPLICATION AND MAKE APPOINTMENT (POSSIBLE ACTION ITEM) (00:24:17)

Director Bowman moved to appoint Frank Grimsley to the Measure O Oversight Committee; seconded by Director Davidson.

ROLL CALL VOTE: 5-0

Hill: Yes
Davidson: Yes
Bowman: Yes
Mikel: Yes
Covington: Yes

12. RETURN TO IN PERSON REGULAR BOARD MEETINGS (DISCUSSION ITEM) (00:27:27)

Direction given to staff to research in-person/hybrid meetings. Will be brought back at June meeting.

13. RECRUITMENT AND RETENTION UPDATE (00:43:24)

Interim Chief Johnson reported out on badge pinning ceremony; four new firefighters currently on shift; status of two possible new hires currently in background process, start time of first week in June. Department still needs Engineers.

14. WEBSITE UPDATE (POSSIBLE ACTION ITEM) (01:00:16)

Motion by Director Bowman moved to authorize up to \$7,500.00 for a contract with Streamline ; seconded by Director Hill.

ROLL CALL VOTE: 5-0

Hill: Yes
Davidson: Yes
Bowman: Yes
Mikel: Yes
Covington: Yes

15. FIRE CHIEF'S REPORT (01:09:05)

Interim Chief Johnson gave report out on District activities.

16. STAFF REPORTS (01:14:47)

None.

17. BOARD MEMBER REPORTS (01:15:07)

A. LAFCO-Chair Covington did not attend.

18. AD HOC BOARD COMMITTEE REPORTS (01:15:23)

- A. STRATEGIC PLAN RFP AD HOC COMMITTEE**-Community meeting on May 14th
- B. BUDGET AD HOC COMMITTEE**-first meeting on March 22nd; next meeting on April 19th

19. MEASURE O (01:22:45)

A. OVERSIGHT COMMITTEE REPORT

Last meeting was March 16th, Committee voted to have meetings on the third Tuesday at 6:00 p.m., even months only. Next meeting is April 19th.

20. LOCAL 1230 CORRESPONDENCE (01:25:56)

None.

21. AJOURN TO CLOSED SESSION (01:26:45)

Meeting adjourned to closed session at 8:27 p.m.

22. RECONVENE IN OPEN SESSION/CLOSED SESSION REPORT OUT (01:27:07)

Meeting reconvened to open session at 9:15 p.m. Nothing to report out.

23. REQUESTS FOR FUTURE AGENDA ITEMS (01:28:45)

Director Bowman: Review of plan check cost recovery fee-May or June
EMS Cost Recovery
Labor Negotiations
Budget update
Director Davidson: Language on incident report

24. ADJOURNMENT (01:42:08)

Meeting adjourned at 9:29 p.m.

Audio from this board meeting can be heard at www.rhfd.org
Number in parenthesis is time stamp where agenda item begins.

Board Vice Chair

7800| General Fund Rodeo Hercules Fire District Transmittal Report

		April 2022				
Date	Num	Name	Memo	Account	Amount	
04/01/2022	W4102379W	American Messaging	April 2022	2110 · Communications	-36.56	
04/01/2022	May 2022	American River Benefit Administrators	May 2022	1060 · Group Insurance	-633.42	
04/01/2022	FASIS-2022-1089	FASIS	2021-22 4th Quarter Contribution	1070 · Worker's Compensation Insurance	-81,604.00	
04/01/2022	23717	IEDA INC	April 2022	2310 · Professional/Specialized Servic	-1,699.00	
04/02/2022	2872911.3577x0410202	First Net	03/03-04/02	2110 · Communications	-182.50	
04/04/2022	aPRIL2022	Health Care Dental	April 2022	1060 · Group Insurance	-2,146.07	
04/06/2022	181	Contra Costa County Auditor-Controller	3rd Quarter Auditor Fee	2310 · Professional/Specialized Servic	-2,252.00	
04/06/2022	22-8370-01	Fitch & Associates	Strategic Plan Services	2310 · Professional/Specialized Servic	-11,125.00	
04/06/2022	215826	Contra Costa Doors	76-Service Call and Repair	2281 · Maintenance of Buildings	-1,433.46	
04/07/2022	76-131-041-528407	EBMUD	76-01/31/22-04/01/22	2120 · Utilities	-331.71	
04/07/2022	76-0131-0401-528495	EBMUD	76-01/31/22-04/01/22	2120 · Utilities	-691.77	
04/07/2022	239841	J.W. Enterprises	April 2022	2310 · Professional/Specialized Servic	-359.00	
04/10/2022	9903915519	Verizon Wireless	03/11-04/10	2110 · Communications	-19.14	
04/11/2022	180	CCCFPD	2021-22 Dispatch Services	2110 · Communications	-157,107.18	
04/12/2022	76-04/2022-401722366	P.G.&E.	76-03/10-04/10/22	2120 · Utilities	-325.23	
04/13/2022	75-04/2022	P.G.&E.	75-03/11-04/11/2022	2120 · Utilities	-293.44	
04/15/2022	2833-423203	O'Reilly	7500-Oil	2272 · Central Garage Gas/Oil	-65.48	
04/19/2022	193588	Cooke & Associates	Phase 2 Background JJ	2310 · Professional/Specialized Servic	-1,950.00	
04/19/2022	227559595	Orkin	Station 76 Service	2281 · Maintenance of Buildings	-171.00	
04/19/2022	227560755	Orkin	Station 76	2281 · Maintenance of Buildings	-128.00	
04/19/2022	75-May2022	P.G.&E.	75-03/12-04/12/22	2120 · Utilities	-25.38	
04/19/2022	814933174	Vision Service Plan	May 2022	1060 · Group Insurance	-422.92	
04/21/2022	9904691911	Verizon Wireless	03/22-04/21	2110 · Communications	-608.31	
04/24/2022	75-05/11/22	P.G.&E.	75-03/24-04/22	2120 · Utilities	-64.91	
04/25/2022	191799	Meyers Nave	March 2022	2310 · Professional/Specialized Servic	-2,662.33	
04/26/2022	193593	Cooke & Associates	Phase 2 background KW	2310 · Professional/Specialized Servic	-1,950.00	
04/26/2022	193593	Cooke & Associates	Notary Services	2310 · Professional/Specialized Servic	-15.00	
04/26/2022	193593	Cooke & Associates	Shipping Charges	2310 · Professional/Specialized Servic	-19.00	
04/26/2022	259613	Furber Saw, INc	Service Call-repair	2270 · Repairs & Services of Equipment	-291.51	
04/26/2022	0072958	Rodeo Autotech	Oil Change-2017 Tahoe	2271 · Central Garage Maintenance	-104.80	
04/26/2022	965664324-224	Sprint	03/23-04/22	2110 · Communications	-170.17	
04/29/2022	84505133	Bound Tree	Medical Supplies	2140 · Medical Supplies	-1,260.99	

RODEO HERCULES FIRE PROTECTION DISTRICT
MEMORANDUM

Date: May 11, 2022

To: BOARD OF DIRECTORS

From: Darren Johnson, Interim Fire Chief

Subject: Adoption Fire District Benefit Assessment Resolution No. 2022-04, reaffirming the District's Intent to continue to levy the Fire Suppression Assessment of 1987 and Supplemental Fire Suppression Assessment of 1993.

BACKGROUND:

- The Fire District currently has two Fire Suppression Assessments: the first was established in 1987 (Fire Suppression Assessment) for \$52.00 per risk unit, and the second in 1993 (Supplemental Fire Suppression Assessments) for \$59.00 per risk unit.
- In order for assessments to continue, the Rodeo-Hercules Fire Protection District Board of Directors is required, annually, to adopt a resolution to continue to levy the Fire Suppression Assessment, and the Supplemental Fire Suppression Assessment on all real property in the Fire District.

FISCAL IMPACT:

If the board chooses not to adopt resolution 2022-04, Fire Suppression Assessment the Fire District would realize a budget shortfall of \$1,361,249 to its general fund revenues for fiscal year 2022-23.

RECOMMENDATION:

It is staff's recommendation that that the Board reaffirms levying, and collection of the Fire District Benefit Assessments, by the adoption of Resolution 2022-04.

Attachment:
Resolution 2022-04.

RESOLUTION NO. 2022-04

**A RESOLUTION DECLARING INTENTION TO CONTINUE TO LEVY
FIRE SUPPRESSION ASSESSMENTS AND SUPPLEMENTAL FIRE
SUPPRESSION ASSESSMENT ON ALL PARCELS OF REAL PROPERTY
FOR FISCAL YEAR 2022-2023,
FOR THE RODEO - HERCULES FIRE PROTECTION DISTRICT**

WHEREAS, The Rodeo Fire Protection District expanded to cover the City of Hercules in 1983 and formed the Rodeo Hercules Fire Protection District (the "Fire District"); and

WHEREAS, the mission of the Fire District is to provide fire protection and emergency response services throughout its boundaries; and

WHEREAS, the Rodeo - Hercules Fire Protection District is authorized, pursuant to the authority provided in California Government Code Section 50078 et seq. Article 3 of the California Constitution, to levy assessments within the meaning of Proposition 218; and

WHEREAS, assessments for fire protection and emergency services has been given the distinctive designations of the "Fire Suppression Assessment" and "Supplemental Fire Suppression Assessment" ("Assessment"), and is primarily described as encompassing the Fire District jurisdictional boundaries on all parcels of real property; and

WHEREAS, the Assessment was authorized by assessment ballot proceedings conducted in 1987 and then again in 1993, and approved by ballots returned by property owners, and such assessments were levied subsequently in each fiscal year by the Board of Directors of the Rodeo Hercules Fire Protection District; and

WHEREAS, the Fire Suppression assessment fees are not determined according to, nor in any manner based upon, the assessed value of property; this fee is based upon the improvements to said type of parcels and, the risk of fire attendant to such improvements and parcels; and

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF THE RODEO HERCULES FIRE DISTRICT AS FOLLOWS:

Description of the Services. Within the Assessment District, the proposed services and equipment to be funded by the assessments ("Services") are generally described as including, but not limited to, obtaining, furnishing, operating, and maintaining fire suppression, protection and emergency services equipment and apparatus; paying salaries, benefits and other compensation for firefighting and fire prevention personnel; training and administration of personnel performing said fire suppression, protection and emergency services; community

fire prevention education and fire inspection.

Parcel. The land and any improvements thereon, designated by an assessor's parcel map and parcel number and carried on the secured property tax roll of the Contra Costa County.

Description of Assessment District. The Assessment District consists of the lots and parcels shown within the boundary map of the Assessment District on file with the Secretary of the Board, and reference is hereby made to such map for further particulars.

Assessment Rate. It is the intention of this Board to levy and collect assessments within the Assessment District for both the Fire Suppression Assessment and Supplemental Fire Suppression Assessment in the amount of \$111.00 per one risk factor. The maximum assessment is determined by multiplying the fee rates times the risk units for a particular use.

Collection. The assessment on each parcel may be directly billed to the property owner or will be billed on the secured roll tax bills for ad valorem property taxes and

That the foregoing Resolution No. 2022-04 was approved and adopted by the Board of Directors of the Rodeo Hercules Fire District at a regular meeting of said Board held on May 11, 2022, by the following voice vote:

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

ATTEST:

Chairperson, Rodeo Hercules Fire District

Vice Chairperson to the Board

**Rodeo Hercules Fire
Protection District
MEMORANDUM**

To: BOARD of DIRECTORS, Rodeo Hercules Fire District
From: Darren Johnson, Acting Fire Chief *DJ*
Subject: FIRE CHIEF'S REPORT
Date: May 11, 2022

CCCERA: Contra Costa County Employees Retirement Association- Additional information regarding *Alameda County Deputy Sheriff's Assoc. et al., v. Alameda County Employees' Retirement Assn., et al.*, and referred to as the *Alameda* decision was on the agenda for discussion at the September 8 CCCERA Board meeting. The determinations made during that meeting are as follows: The Board of Retirement considered the issues of member contributions and retirement benefit adjustments in connection with elements of pay no longer pensionable under AB 197 and the *Alameda* decision. The Board adopted Resolution 2021-5 that authorizes the following actions in compliance with the *Alameda* decision and applicable state and federal law:

- 1) Determine all member contributions attributable to excluded Terminal Pay Items and On-Call Pay Items made on and after July 12, 2014, and credit or refund all such contributions, with appropriate interest, to the affected members, in a manner that complies with applicable federal tax rules and California law.
- 2) Determine all overpayments of benefits made to retired members due to excluded Estoppel Benefits and On-Call Pay Items since July 12, 2014, and recover those overpayments from the affected members, with appropriate interest, net of any contributions made on and after July 12, 2014, attributable to such excluded items, in a manner that complies with applicable federal tax rules and California law.
- 3) Determine appropriate adjustments to the future retirement benefits paid to affected members in Item 2 above and implement those adjustments at the earliest practicable time.

The above actions will commence upon the final resolution of the three AB 197 lawsuits involving CCCERA. **NO Updates.** **Reporting:** Acting Chief Johnson

Labor Relations – Personnel – Current MOU expires June 30th. Contract negotiations began in Mid-March.

No personnel off for covid 19 currently

Reporting: Acting Chief Johnson

Fire Stations/Training Facility

Multi-company training has been resumed with all Battalion 7 Units

Probationary employees are continuing their training and Task Book signoffs.

Reporting: Acting Chief Johnson

Facilities- Kitchen remodeling contractor employed by the Fire District has decided not to move forward with the kitchen remodels. We have a few names for new contractors and will be reaching out. The remodeling project will improve the environment of the interior of the fire stations with a focus on ease of decontamination. These projects are reflected in the 2021/22 budget.

Reporting: Acting Chief Johnson

Grants/Reimbursements – The Fire District and other agencies have received reimbursements for personnel costs associated with the vaccination clinic hosted by the district.

Reporting: Acting Chief Johnson

Incident Activity- See attached.

Reporting: Acting Chief Johnson

Community Risk Reduction – Company conducted business inspections are currently on hold, with a plan to resume engine company business inspections in June. The district’s website is continually updated with relevant community information as well as information about the Fire District. The Fire District encourages community members to visit rhfd.org for updates.

Reporting: Acting Chief Johnson

Community /Wildfire Prevention – Weed abatement will begin in June.

Reporting: Acting Chief Johnson

Fleet Management –Nothing to report.

Reporting: Acting Chief Johnson

Fiscal Stabilization – Staff continues to monitor the current Fiscal Year budget.

Reporting: Acting Chief Johnson

Community Activities –Attended Phillips 66 Community Advisory Panel, Rodeo Municipal Advisory Panel, Hercules Rotary, and Hercules Planning commission meeting.

Reporting: Acting Chief Johnson

Commendations/Awards/Notables – As covid restrictions are being lifted, staff will look at schedule badge pinning and service awards.

Reporting: Acting Chief Johnson

New Development – Fire District staff continue to meet and provide guidance to developers on various projects throughout the Fire District. Written conditions of approval for upcoming projects were issued to; Phillips 66 Solar Project, Sycamore Crossing, and Franklin Canyon RV Park. The Fire District provided comment to the EIR for Phillip 66 Renewable Energy Project. Additional businesses coming are, an additional senior housing complex on Willow Ave next to the current complex in Hercules, multi-family housing live-work in Rodeo at 4th and Parker, 3 additional homes will be built on Parker Ave next to the post office in Rodeo.

Reporting: Acting Chief Johnson

Incident Type Count Report

Date Range: From 4/1/2022 To 4/30/2022

Selected Station(s): All

<u>Incident Type</u>	<u>Description</u>	<u>Count</u>	
Station:			
	Incident Type is blanks	52	18.77%
	Total - incident type left blank	52	100.00%
	Total for Station	52	18.77%
Station: 75			
	111 - Building fire	1	0.36%
	150 - Outside rubbish fire, other	3	1.08%
	151 - Outside rubbish, trash or waste fire	3	1.08%
	Total - Fires	7	7.22%
	321 - EMS call, excluding vehicle accident with injury	60	21.66%
	322 - Vehicle accident with injuries	6	2.17%
	Total - Rescue & Emergency Medical Service Incidents	66	68.04%
	511 - Lock-out	1	0.36%
	554 - Assist invalid	6	2.17%
	Total - Service Call	7	7.22%
	611 - Dispatched & cancelled en route	14	5.05%
	622 - No incident found on arrival at dispatch address	1	0.36%
	6610 - EMS call cancelled	1	0.36%
	Total - Good Intent Call	16	16.49%
	700 - False alarm or false call, other	1	0.36%
	Total - Fals Alarm & False Call	1	1.03%
	Total for Station	97	35.02%
Station: 76			
	113 - Cooking fire, confined to container	1	0.36%
	118 - Trash or rubbish fire, contained	2	0.72%
	Total - Fires	3	2.34%
	321 - EMS call, excluding vehicle accident with injury	70	25.27%
	322 - Vehicle accident with injuries	7	2.53%
	324 - Motor vehicle accident with no injuries	1	0.36%
	Total - Rescue & Emergency Medical Service Incidents	78	60.94%
	412 - Gas leak (natural gas or LPG)	1	0.36%
	4631 - Vehicle accident Cancelled en route	2	0.72%
	Total - Hazardous Conditions (No fire)	3	2.34%
	500 - Service Call, other	1	0.36%
	510 - Person in distress, other	1	0.36%
	5410 - Snake problem	1	0.36%
	550 - Public service assistance, other	2	0.72%
	554 - Assist invalid	6	2.17%
	Total - Service Call	11	8.59%
	611 - Dispatched & cancelled en route	22	7.94%

Incident

<u>Type</u>	<u>Description</u>	<u>Count</u>	
Station: 76 - (Continued)			
611E - EMS: Dispatched & cancelled en route		1	0.36%
6610 - EMS call cancelled		2	0.72%
Total - Good Intent Call		25	19.53%
700 - False alarm or false call, other		5	1.81%
710 - Malicious, mischievous false call, other		1	0.36%
740 - Unintentional transmission of alarm, other		1	0.36%
745 - Alarm system sounded, no fire - unintentional		1	0.36%
Total - Fals Alarm & False Call		8	6.25%
Total for Station		128	46.21%
		277	100.00%