



RODEO-HERCULES FIRE PROTECTION DISTRICT
 1680 REFUGIO VALLEY ROAD, HERCULES, CALIFORNIA 94547
 (510) 799-4561 FAX: (510) 799-0395

**REGULAR BOARD MEETING MINUTES
 AUGUST 14, 2024**

1. **CALL TO ORDER/ROLL CALL** Meeting called to order at 7:01 p.m. Directors Delano Doss, Marie Bowman, Steve Hill, and Charles Davidson present. Director Robyn Mikel not present.
2. **PLEDGE OF ALLEGIANCE** (00:53)
3. **ANNOUNCEMENTS OF DISTRICT EVENTS** (1:18) RHFD Open house on October 12.
4. **CONFIRMATION OF THE AGENDA** (2:05) Motion to approve the agenda made by Vice Chair Bowman, seconded by Director Davidson. Motion passed.

Roll Call Vote (4-0)

Chair Doss Y
 Vice Chair Bowman Y
 Director Hill Y
 Director Davidson Y

5. **REVIEW OF CORRESPONDENCE TO THE BOARD** (2:35) Three letters were submitted.
6. **PUBLIC COMMUNICATIONS ON ITEMS NOT ON THIS AGENDA** (3:53)

Public Comment

Robert Baum
 Erin Hallisy
 Tara Shaia
 Elizabeth Genai
 Pedro Jimenez
 Tanya Little

7. **CONSENT CALENDAR** (19:10) Motion to approve the consent calendar made by Vice Chair Bowman and seconded by Director Davidson. Friendly amendment to remove annual report and comment/vote on it separately. Both motions passed unanimously.

Roll Call Vote (4-0)

Chair Doss Y
 Vice Chair Bowman Y
 Director Hill Y
 Director Davidson Y

8. **SPECIAL ORDER OF BUSINESS: DISTRICT STRATEGIC PLAN AND SUSTAINABILITY EFFORTS** (23:30) Resolution to annex with Contra Costa County Fire Protection District, having been approved, was sent to LAFCO.
9. **FIRE PREVENTION SERVICES** (24:30) Presentation by David Stevens of CSG Consultants. Update on education and awareness outreach and general weed abatement progress. Motion to accept Resolution 2024-20, which amends the CSG contract with the district, made by Vice Chair Bowman and seconded by Director Hill. Motion passed.

Roll Call Vote (4-0)

Chair Doss	Y
Vice Chair Bowman	Y
Director Hill	Y
Director Davidson	Y

10. **PROCUREMENT POLICY** (52:53) Motion made by Vice Chair Bowman to approve Resolution 2024-21 adopting Uniform Public Contracting Cost Accounting Procedures. Seconded by Director Hill.

Public Comment

Tanya Little

Roll Call Vote (4-0)

Chair Doss	Y
Vice Chair Bowman	Y
Director Hill	Y
Director Davidson	Y

11. **DISCUSS ADVISORY VOTE RELATED TO ANNEXATION** (1:08:25) Motion by Director Davidson to have an advisory vote for annexation. Seconded by Vice Chair Bowman. Motion tied and therefore failed.

Roll Call Vote (2-2)

Chair Doss	N
Vice Chair Bowman	Y
Director Hill	N
Director Davidson	Y

Public Comment

Elizabeth Genai
 Mike Coody
 Susan Keefe
 Robert Baum
 Heather Gibson

Tara Shaia
 Jan Callaghan
 Tanya Little
 Maureen Brennan
 Pam Hauser

12. **MEMORANDUM OF UNDERSTANDING BETWEEN RHFD AND BATTALION CHIEF** (1:46:48) Motion made by Vice Chair Bowman to approve Resolution 2024-22, seconded by Director Hill. Motion passed.

Roll Call Vote (4-0)

Chair Doss Y
 Vice Chair Bowman Y
 Director Hill Y
 Director Davidson Y

13. **EMPLOYEE COMPENSATION ADJUSTMENT** (1:48:26) Motion made by Vice Chair Bowman to approve minute order to provide compensation modifications for administrative staff. Seconded by Director Hill. Motion passed.

Public Comment

Mike Coody

Roll Call Vote (4-0)

Chair Doss Y
 Vice Chair Bowman Y
 Director Hill Y
 Director Davidson Y

14. **FIRE CHIEF’S REPORT** (1:51:07) Board consensus to defer to the written report.

15. **STAFF REPORTS** (1:52:19) None.

16. **BOARD MEMBER REPORTS** (1:52:27) LAFCO has received RHFD’s application to annex. East Bay Hills Wildland Coordinating Group’s meeting rescheduled from August to September 23. Annexation and Service Plan Ad Hoc Committee disbanded by Chair Doss. The Board Orientation Ad Hoc Committee met with Kim Corcoran to update the board handbook; presentation to the board will occur in September. Budget workshop rescheduled to occur before the regular meeting in September. Presentation by Phillips 66 Taxes Ad Hoc Committee on property tax revenue from Phillips 66 based on a past agreement and the pursuit of those funds from the county. The board expressed interest in the potential revenue from a previously discussed contract with Unocal, suggesting that the ad hoc committee should interview former fire chief Jimenez for insights. Motion made by Chair Doss that the Phillips 66 Taxes Ad Hoc Committee provide documents to council for interpretation and drafting of a letter to be presented to the County Board of Supervisors. Seconded by Vice Chair Bowman. Motion passed.

Roll Call Vote (4-0)

Chair Doss Y

Vice Chair Bowman Y
Director Hill Y
Director Davidson Y

Public Comment

Elizabeth Genai
Robert Baum
Maureen Brennan
Susan Keeffe
Mike Coody
Tanya Little
Tara Shaia

17. **MEASURE O OVERSIGHT COMMITTEE** (2:49:10) There are three openings on the committee. Application to be made available on RHFD's website.
18. **LOCAL 1230 COMMENT** (2:52:51) Vince Wells, president of IAFF Local 1230.
19. **REQUEST FOR FUTURE AGENDA ITEMS** (2:56:43) Board comportment at meetings; roles and responsibilities of ad hoc committees; roles and responsibilities of the Measure O Oversight Committee; board opinions regarding Director Davidson's possible violation of district ethics related to his May 14th presentation to the Hercules City Council and his subsequent July 30 email communication.
20. **ADJOURNMENT** Meeting adjourned at 10:02 p.m.