

LIST OF FUTURE RHFD AGENDA ITEMS MAY 2025

Meeting Date	Agenda Item Description	Priority (Legal or RHFD Required, Board Priority, Closed Session, Board Other, Staff Other)	Responsible Party (Board, Staff, Counsel, etc.)	Report (R), Presentation (P), Resolution (RES), Contract (C), RFP	Item Type (Action, Discussion, Receipt of Report, Information, Public Hearing, etc.)	Status (Completed, ongoing, etc.)	Comments (Requested by, Updates, etc.)
6/11/2025	Presentation on final annual report and accomplishments	Board	Staff	P, RES	Information		provide final annual report in hard copy ( pending Boards acceptance) and short PPT with capital projects or other information
6/11/2025	Place holder for proclomations or special recgnitions as may be desired	Board	Staff and Board	Unk			The Board may wish to honor Board members, staff, committee members, etc with some formal recognition or prolomation
6/11/2025	Place Holder for annexation related itmes						
6/11/2025	Cal Fire Hazard Severity Zone Ordinance	legal and staff	legal and staff	Public Hearing ordinance	action		second reading and for adoption of state required hazard severity zone maps.
06/11/25	Transfer of CERBT	B,L, Staff	Board, Staff, Legal	R, RES	Action	11-Jun	transfer California Employees benefit Trust to CCCFPD
06/11/25	State Mandated Inspection	legal and staff	Staff	R, RES	Action	11-Jun	CSG to present completion of State mandated inspections
05/14/25	LAIF Delegation of Authority and Trasfer	L, B, S	Legal, Staff	R, Res	Action		Delgation of authority to allow LAIF funds to be transferred into general fund prior to annexation
05/14/25	Transfer of CCCERA assets and obligations	Legal	Legal, Staff	R, RES	Action		
05/14/25	3rd quareter Budget Review	B, Staff	Staff	R	Information		Review of third quarter budget
05/14/25	Resolution to allow vacation and cto buy out	Legal	Staff	R, RES	Action		Vacation reduction requires cash out of present banks (per 1230 agreement) to 75% of ConFire max allowable levels

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05/14/25	Annual Report	Board	Staff	P	Information		Staff to present the annual report
05/14/25	Cal Fire State Hazard Severity Zone Ordinance	Legal, Staff	Staff	ordinance, public hearing	public hearing resolution		First reading and for adoption of state required hazard severity zone maps.
5/14/2025	Measure O Report	Board, RHFD required	Staff, Measure O committee	R	Information Board receives report		Board to receive the Measure O Annual report from the Measure O Oversight Committee
05/14/25	Benefit Assessment Levy	RHFD Required	Staff	R, RES	Consent, Action		
04/09/25	Local Hazard Mitigation Plan	Board	Staff	R, RES	Action	complete	The LHMP has finally been approved at a state and federal level and requires Board adoption.
04/09/25	State Homeland Security Grant Program (SHGP) award acceptance	Board Priority, Staff	Staff	R, Res	Action	complete	State Homeland Security award
04/09/25	SAS overview of City of Hercules obligation/payment	Board	Staff	report	information	complete	SAS to provide report on Hercules Successor Agency, and payments
04/09/25	Board Compartment Memo	Board	Staff	Report	Information	complete	Memo summarizing board behavioral expectations
04/09/25	Measure O CPI Increase Public Hearing	Board Priority, Legal	Staff	R, Res	Public Hearing, Action	complete	
04/09/25	P66 Ad Hoc BOS Letter	Board	Ad Hoc	R	Action	complete	P66 adhoc to provide revised letter for Board to consider to BOS.
4/9/2025	Board responsibilities for completion of annexation	Board	Legal/Staff	R	information/possible action	ongoing	Board to receive information regarding all duties, responsibilities to effect and implement annexation (to do list). Future action will be required but action at this meeting is possible but not anticipated.
04/09/25	Auditors Report	Board Priority Legal	Staff/Ad Hoc	R, P	Information, discussion, possible action	complete	tentative, accept report and possible presentation
03/12/25	Disposal of Surplus Property Quint 76A	Board, Staff	Staff	R	Information, possible action	complete	Consider disposal of Quint 76A
03/12/25	Training Room Renovation and Agreement with BMT Construction	Board Priority	Legal, Staff,	R, Res	Action	complete	Board to consider renovations for Training room and contract with BMT
03/12/25	Board Policy 1.39 report of preliminary findings	Required by RHFD	Board Adhoc	R	Information possible action	complete/return	Board to receive and consider findings of ad hoc preliminary investigation for second complaint registered by D Davidson
03/12/25	Fire Prevention Updates	Staff	Staff	P,R	Information	complete	CSG to provide report on prevention activities.
03/12/25	Cal Fire Presentation Local Hazard Severity Zones	Staff	Staff	R, P	Information	complete	Cal Fire Rep to present LHSZ information
03/12/25	P66 Adhoc report	Board Priority	Ad Hoc	unk	report	ongoing	
03/12/25	Agreement with CSG	Board Priority	Legal, Staff,	R, Res	Action	complete	Board to consider modification of contract and increase to DNE
03/12/25	Agreement with SAS	Board Priority	Legal/Staff	R, Res	Action	complete	Increase modification of contract and increase to DNE

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03/12/25	Consider Measure O applications	Board Priority	Board	NA	possible action	ongoing until filled	
02/12/25	Board Policy 1.39 report of preliminary findings	Required by RHFD	Board Adhoc	R	Information possible action	complete	Board to receive and consider findings of ad hoc preliminary investigation
02/12/25	Firefighter of the year proclamation	Board Priority	Staff	Proc	Proclamation	complete	at Boards discretion
02/12/25	Mid Year Budget	Board Priority	Staff	Presentation, Res	Discussion, possible action	complete	
01/08/25	Robyn Mikel Proclamation	Board Priority	Staff	Proc	Action	complete	Proclamation for service
01/08/25	Consideration of Measure O Comm. applications	Board Priority	Board		Discussion, possible action	ongoing	
01/08/25	State Insurance Commisioner	Board Priority	Board, Staff, Counsel	Presentation	Information	complete	presentation on fire insurance in the State
01/08/25	Swear in new Board members and election of Chair and Vice Chair	Board Priority, legal	Board, Counsel		Action	complete	Swear in any new Board members and Board elect Chair and Vice Chair for 2025
11/13/24	P66 Ad Hoc report	Board Priority	Directs Bowman and Dav	R	Information	received	P66 Adhoc to provide information
11/13/24	MOU amendment leaves of absence	Board Priority	Staff	R, Res	Action	adopted	MOU for CFRA, FMLA, PDL compliance
11/13/24	Station 76 Kitchen Renovations	Board Priority & Legal	Staff, Counsel	R, RES, C	Action	approved	
11/13/24	Consideration of Measure O Comm. applications	Board Priority	Board		Discussion, possible action	moved to January	
11/13/24	Extension to Interim Fire Chiefs Agreement	Board Priority	Counsel	R,C	Action	approved complete	Extension of interim Fire Chiefs Contract
11/13/24	Board Policies and Procedures	Board Priority, Legal	Counsel, staff	R, R	Discussion possible action	approved	Board to deliberate and decide upon policies surrounding discipline, ad hoc committees , and correspondence to the Board
11/13/24	Letter from Director Hill	Other	Director Davidson		Information	moved to January	Director Davidson requested letter sent by Director Steve Hill and then Chair Damon Covington be provided to the Board information only.
11/13/24	Reply form County re P66	Board Priority	Board, Staff, Counsel		Information	received	Awaiting reply from letter sent by board
11/13/24	First Quarter Budget review	Board Priority	Staff	R, P	Information	completed	
11/13/24	Job Descriptions		Staff		Information	Removed	Removed, information satisfied
11/13/24	Possible Update on Waiver of Meas. O Parcel Late Fees	Legal	Staff, Counsel	R, P, RES	Discussion	unable to obtain i	Follow-up from Aug. Board meeting. Moved from Oct. to Nov. because data needed from County. Resolution only if needed to support changes to Meas O. Completed-no changes. Staff to follow-up with County on waiver of late fees by county for the 178 parcels. Update TBD.
11/13/24	Request to send firefighter to ConFire Academy	Staff	Staff		Information & Action	approved	
10/23/24	AFG Grant Submittal/Authorization to accept award	Board Priority, Staff	Staff	R, Res	Consent / Action	Removed	Application unsuccessful. Item removed
10/23/24	Benefit Assessment Protest	Legal	Staff	R	Public Hearing, ACTION	Complete	passed
10/23/24	Station 75 Kitchen Renovations	Board Priority & Legal	Staff, Counsel	R, RES, C	Action	complete	approved
10/23/24	Public hearing on ordinance for Procurement Policy	Legal	Legalq	R, Ord	Discussion & Action	complete	adopt ordinance on procurement
10/23/24	Update to District Process for Onboarding Directors & Meas. O Committee Members	Board Priority	Board Orientation/Onboarding ad hoc & Staff	R	Information	complete	Onboarding of Directors & Meas O to ensure legal requirements are met, individuals and Board are aware of when their term ends. Update moved to Feb per Chief's request.
09/11/24	Measure O Oversight roles & responsibility	Legal	Legal, Staff	R	Discussion & Possible Action	complete	Coordinate with Board Ad Hoc for orientation of new committee members
09/11/24	Final Budget Adoption	Board Priority	Staff	R,P	Action	complete	approved Mike Oliver from SAS to assist.
09/11/24	Appropriations Limit	Board Priority	Staff		Action/consent	complete	

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09/11/24	ROPS/P66 taxes-Bob Campbell presentation	Board	Staff		Discussion/Information	received	ROPS update and P66 taxes/ item may get split into two separate items
09/11/24	Proclamation FM Lellis					complete	
09/11/24	Public Hearing for Fire Prevention				Public Hearing, Action		
09/11/24	Special meeting budget workshop/presentation	Board	Staff	Workshop		complete	Mike Oliver SAS to assist .
08/14/24	Report back on P66 Revenues	Board	Bowman & Davdison			ongoing	
08/14/24	Accept 2023 Annual Report	Staff	Staff	Report	Discussion/Information	complete	Provide annual report to the Board
08/14/24	Procurement Policy	Board	Staff	R	Discussion & Action	approved complete	
08/14/24	CSG contract and prevention update				Action	approved complete	
08/14/24	audit-contract for service or RFP				Discussion & Action	removed	Harshwal contract for one year. Could go to RFP if board chooses
08/14/24	BC MOU				Action	complete	
08/14/24	Staff salary adjustment Minute Order				Action	complete	
08/14/24	Support of Ballot Measure regarding Annexation				Discussion & Possible Action	did not pass	
07/31/24	Resolution to Annex (Special Meeting)	Board Priority	Staff	RES	Action	complete	Board direction to bring Resolution to Annex for consideration at a future date
07/10/24	Mayor Toms to Discuss Contract for Service with ConFire	Board	Bowman	P	Information/Discussion	complete	Mayor Toms to discuss contract for service w.Confire 6:00
07/10/24	RHFD & City of Hercules participation in "Team up to clean up" project	Board	Bowman	N/A	Discussion		Discuss dates for RHFD sponsor day
07/10/24	MOU-Local 1230: Contract and Resolution	Staff	Staff	P, RES	Discussion & Action	complete	approved
07/10/24	Amendment to Consulting Services Agreement with MED Enterprises	Staff	Staff	RES & R	Discussion & Action	complete	approved
07/10/24	Phillips 66 Ad Valorem Property Taxes	Board	Bowman	R	Discussion & Action	ongoing	
07/10/24	Emergency Procurement for HVAC Unit @75	Staff	Staff	RES & R	Discussion & Action	complete	approved
07/10/24	Special Meeting re Annexation	Board	Staff	R	Discussion & Action	complete	
06/12/24	RFP or Contract for Auditors & Legal	Board Priority	Staff		Discussion/direction	removed	Harshwal Contract is complete. Need to renew or seek new auditor, discuss legal services
06/12/24	2024/25 FY Budget presentation and adoption	Board Priority	Staff, Financial consultant		Discussion and Possible Action	complete	Board receive and adopt 24-25 FY budget
06/12/24	Election Resolution	RHFD Required	Staff	R	Consent / Action	complete	
06/12/24	County Wildfire Mitigation Program Presentation	Board Priority, Staff	Michelle Rinehart	P	Information/Discussion	complete	Presentation given by CCCFPD re: wildfire mitigation services and accessibility
06/12/24	Special Meeting: Budget 101; Actuarial Basics & Pension Information		Staff	P	Information	complete	
06/11/24	Cal Fire State Hazard Severity Zone Ordinance	Legal, Staff	Staf	Ordinance	Action		Second reading and public hearing for adoption of state required haard severity zone maps.
05/15/24	Special Meeting-Con Fire	Board Priority	Staff, Despain, Broschard	presentation	Information/Possible Action	complete	Receive presentation from M. Despain and Chief Broschard.
05/08/24	Measure O Oversight Committee Report to Board		Measure O	R	Discussion and possible action		Measure O Oversight committee annual report
05/08/24	Fire Fuel Breaks Contract		Staff	Contract	Consent/Action	Removed	Removed in favor of COFire assistnace and Measure X assistnace
05/08/24	Weed Abatement	Board Priority	Staff	R,P	Discussion/possible action	complete	Presentation of weed abatement program
05/08/24	Local Hazard Mitigation Program Final and Public Coment period	Board Priority, Staff, Legal	Staff	P	Presentation	approved to state	LHMP documents out on County website for public comment presentation only
05/08/24	Benefit Assessment Levy	RHFD Required	Staff	R	Consent / Action	approved	
05/08/24	3rd Quarter Budget Review	Board Priority, Staff	Staff	R, P	Information/Discussion	no action	3rd quarter review of the 2023/24 budget.

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04/10/24	Report on state mandated fire prevention inspections	Board Priority	Staff, CSG Consultant	R, Res	Discussion and Possible Action	Completed	Board receives 1205 complaint report and resolution on completion of annual state mandated fire prevention inspections.
04/10/24	Measure O CPI Increase Public Hearing	Board Priority, Legal	Legal	R, Res	Public Hearing, Discussion and Possible Action	Completed	approved
04/10/24	Cal Fire Area Operating Plan AOP	Staff	Staff	R, Res	Consent / Action	Completed/appro	Agreement with CalFire and local regional agencies on Area Operating Plan for wildfires and large incidents.
03/27/24	Special Meeting CSDA Key Learnings	Board Priority	Consultant and Ad Hoc	Workshop	Discussion & Possible Action	Completed	Workshop facilitated by moderator who will assist Board in prioritizing and implementing key learnings. Moved from Feb. 21.
03/13/24	Public Hearing Fire Prevention Fees	Board, Legal, RHFD, State	Staff	R, P, RES	Public Hearing, Discussion and Poss	Completed	Done Board to hold public hearing and discuss and adopt updated fire prevention fees and corresponding ordinance. Completed adopted.
03/13/24	Receive 2022-2023 Annual Audit Report	Board, Legal, RHFD, State	Consultant, Staff	R, P	Board Receives Report	Completed	DONE received
03/13/24	Receive 2022-2023 Measo O Annual Audit Report from Chief	Board, Legal, RHFD, State	Staff	R, P	Board Receives Report	Completed	DONE Board Received
03/13/24	Agreement for services M.E.D. Enterprises	Board Priority	Board	Res	Discussion & Possible Action	Completed	DONE Consider and approve agreement for services and contract extension for M.E. D Enterprises Michael Despain Completed approved
03/13/24	Agreement for services Strategic Advisory Services	Staff	Staff	R, Res	Discussion & Possible Action	Completed	DONE Consider and approve agreement for financial services SAS Completed approved
03/13/24	Agreement for services Redwood Public Law	Board Priority	Board/Staff/Legal	R, Res	Discussion & Possible Action	Completed	DONE. Consider and approve agreement for legal services Redwood Public Law Completed Approved
02/21/24	Special Meeting Stratific Plan RFP	Board Priority	Consultant and Ad Hoc	R, P	Discussion & Possible Action	Completed	Done CSDA workshop moved to Mar. 27
02/14/24	Receive Mid-Year Budget Report	Board, Legal, RHFD, State	Staff	R, P, RES	Informational	Completed	DONE. Update from Chief.
02/14/24	Firefighter of the year proclomation	Board	Staff	P	Proclomation	Completed	DONE. Proclomation of FFOTY by Board Chair
02/14/24	Local Hazard Mitigation Program	Board Priority, Staff, Legal	Staff	R	Discussion and Action.	Completed	DONE. District coordinating with City of Hercules. MJLHMP presented in draft and comments received for submission to the County.
02/14/24	Quarterly Report on Future Agenda Items	Board Priority, Staff	Staff and Chair	R	Info. & Discussion.	Completed	Quarterly report approved by Board. Chair to coordinate with Chief discuss moving it to monthly reporting.
02/14/24	Modification to agreement with M.E.D. Enterprises	Board, Staff, Legal	Board	N/A	Discussion poss act	no action	Discuss possible modifications to contract
02/14/24	Measure O Ordinance revisions	Board, Legal, RHFD, State	Board, AdHoc	N/A	Discussion poss act	no action	Discussion
02/14/24	CSDA Key Learning workshop	Board, AdHoc governance	Board, AdHoc	N/A	Discussion poss act	scheduled	Discussion
02/14/24	District EMS Responsibilities	Legal	Staff	P	Information	Completed	DONE. Board seeking clarification of District Responsibilities. Per Chief request move to Feb 2024.
02/14/24	Presentation of Fire Prevention fees	Board, Legal, RHFD, State	Staff	R, P, RES	Informational	Completed	DONE. Public Hearing in Feb. or Mar.
02/14/24	Auto Aid services agreement with Crockett-Carquinez Fire Protection District	Board, Staff, Legal	Staff	R,	Action	Completed	DONE. Approved by Board.
01/31/24	Special Meeting Strategic Plan	Board Priority	Consultant and Ad Hoc	R, P	Discussion & Possible Action	Completed	DONE. Meeting 6pm-8pm. Waiting direction from Mr. Pio Roda on whether a PH is required as Board is considering modifying OPS standards. PH requires 30 day public notice. No PH required.

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01/10/24	Consideration of Meas. O Assessment to Unit vs. Parcel	Board Priority, RHFD	Director Davidson	R	Action	no action	DONE. Ad Hoc created for recommendation of a consultant to assist Board in analysis and feasibility.
01/10/24	Financial Stability Considerations for Special Districts	Board Priority	Board, RHFD	R, P, RES,	Action	no action	DONE. Gathering info. from State & National Chapters & Business Affiliates; they hire grant writing agencies. Board Alternate Funding Ad Hoc to present with Chief Agreement to hire a grant writing company to meet various District needs. Board approved hiring TPA.
01/10/24	District Reorganization	Legal, Board Priority	Board		Action		DONE. Selection of Chair and Vice-Chair
01/10/24	Annual Calendar	Board Priority	Board	Calendar	Informational	Completed	DONE. Annual Calendar prepared in coordination with Chief. Approved by Board at Oct meeting. To be included in Jan. Board packet
01/10/24	Bathroom Renovations and Additional Funding Request	Board Priority, RHFD	RHFD	R, Estimates	Action		DONE. Approved by Board.
01/10/24	CSDA Key Learnings Survey Report	Board Priority	Board	R	Informational	Completed	DONE. Ad Hoc will recommend moderator for Board workshop on Feb. 21.
01/10/24	Local Hazard Mitigation Program	Board, Legal, RHFD, State	Staff	R, P, RES	Informational		DONE. District coordinating with City of Hercules. Presentation in January. Future updates TBD by Chief.
12/13/23	Special Meeting: Strategic Plan Workshop	Board Priority	Consultant Mike Despain	P	Discussion & Action	Completed	DONE. Hold date & time. Despain led workshop 6PM-8PM.
11/08/23	Update on Possible Meas O Waiver of Zero Value Parcels	Legal	Staff, Counsel	R, P, RES	Action	Completed	Moved from Oct. to Nov. because data needed from County. Resolution only if needed to support changes to Meas O. Follow-up from Aug. Board meeting. Completed-no changes. Staff to follow-up with County on waiver of late fees by county for the 178 parcels. Update TBD.
11/08/23	Review of Strategic Plan & Business Implementation Plan	Board Priority	Board	P	Action	Completed	DONE. Possible approval of brochures for distribution. Approved by Board. SP Ad Hoc to coordinated distribution with Chief.
11/08/23	Procurement of Station Alerting Systems	Board Priority, Legal	Staff, Counsel	R,RES,RFP, C	Action	Completed	DONE. Approved by Board. District did not receive Meas X funds for alerting system. Chief to move forward with purchase in Dec. Update at Jan Bd meeting in Chief's report; system to be installed in Jan.
11/08/23	District Process for Onboarding Directors & Meas. O Committee Members	Board Priority	Saff	R	Information	moved to August	Onboarding of Directors & Meas O committee members to ensure legal requirements are met, individuals and Board are aware of when their term ends. Update moved to April per Chief's request.
11/08/23	Role of General Counsel & Board Management of Interactions with Counsel	Board Other	Counsel	R	Information	Completed	DONE. Director's request.

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11/08/23	Transcription of RHFD Minutes	Board Other	Davidson	R	Discussion & Action	completed	DONE. Info. on transcription of Board Mins. Software. Director Davidson to coordinate with Chief. Review with Mr. Pio Roda for legal compliance; he had no concerns. Directors Bowman and Davidsn met with Chief, Tammy and Kimberly to review options. Director Davidson and Tammy to review options and share with Chief, who will purchase the service (nominal fee) if requested and report out via Chief's report in Feb. Admin. will maintain existing process for preparation of minutes; will use free Zoom transcription options as needed. Board may request a Zoom summary or transcription by request.
11/08/23	Measure O Fire Service Parcel Tax for Bayfront High-Rise Apartments Re: "Leland Traiman v. Alameda Unified"	Board Other	Davidson	R	Discussion & Action	Completed	DONE. Mr. Pio Roda is reviewing the Courts ruling on Leland Traiman v. Alameda Unified and its possible applicability to Meas. O. Director Davidson will share Mr. Pio Roda's opinion & options for Board consideration in Jan. Ad Hoc created to review possible Meas. O ordinance options.
11/08/23	First Quarter Budget Review	Board Priority	Staff	R & P	Information	Completed	DONE. Supporting payroll documents from County available Oct. 16 as payroll info. not available till Oct. 12.
10/18/23	Chief's Performance Evaluation	Closed Session	Board, Counsel	N/A	N/A	Completed	DONE. Completed by Board Nov 8, Eval signed by Chief Dec 18
10/18/23	Prevention Fees	Legal	Staff	N/A	Discussion	Completed	No report, information and discussion only. Public Hearing for Fee Approval in March.
10/18/23	Benefit Assessment Protest	Legal	Staff	R	Public Hearing, Action	Completed	DONE. Assessment rates approved in May: RES NO. 2023-03
10/18/23	CPRA Minor Procedure Updates	Legal	Staff	R	Information	Completed	DONE. Procedure updates per Aug. Board meeting. Accepted by Board.
10/18/23	Emergency Bathroom & Renovations Stations 76 & 75 and Emergency Care Quality Assurance & Support Services Agreement	Board Priority & Legal	Staff, Counsel	R, RES, C	Action	Completed	DONE. Station 76 & 75 bathroom emergency repairs & renovations, EMS medical care quality assurance and support services. (Nurse Greg) Approved by Board.