

LIST OF FUTURE RHFD AGENDA ITEMS Feb 7 2024

Meeting Date	Agenda Item Description	Priority (Legal or RHFD Required, Board Priority, Closed Session, Board Other, Staff Other)	Responsible Party (Board, Staff, Counsel, etc.)	Report (R), Presentation (P), Resolution (RES), Contract (C), RFP	Item Type (Action, Discussion, Receipt of Report, Information, Public Hearing, etc.)	Comments (Requested by, Updates, etc.)
Oct. 18	Chief's Performance Evaluation	Closed Session	Board, Counsel	N/A	N/A	DONE. Completed by Board Nov 8, Eval signed by Chief Dec 18
	Prevention Fees	Legal	Staff	N/A	Discussion	No report, information and discussion only. Public Hearing for Fee Approval in March.
	Benefit Assessment Protest	Legal	Staff	R	Public Hearing, Action	DONE. Assessment rates approved in May: RES NO. 2023-03
	CPRA Minor Procedure Updates	Legal	Staff	R	Information	DONE. Procedure updates per Aug. Board meeting. Accepted by Board.
	Emergency Bathroom & Renovations Stations 76 & 75 and Emergency Care Quality Assurance & Support Services Agreement	Board Priority & Legal	Staff, Counsel	R, RES, C	Action	DONE. Station 76 & 75 bathroom emergency repairs & renovations, EMS medical care quality assurance and support services. (Nurse Greg) Approved by Board.
	Management of Agenda Items and 2024 Annual Calendar	Board Priority	Bowman	P	Discussion & Action	DONE. Future agenda items format, including quarterly presentation to Board and 2024 annual admin. calendar (Info.) approved by Board. Calendar to be in Jan Board packet and quarterly presentation beginning Feb.

Nov. 8	Update on Possible Meas O Waiver of Zero Value Parcels	Legal	Staff, Counsel	R, P, RES	Action	Moved from Oct. to Nov. because data needed from County. Resolution only if needed to support changes to Meas O. Follow-up from Aug. Board meeting. Completed-no changes. Staff to follow-up with County on waiver of late fees by county for the 178 parcels. Update TBD.
	Review of Strategic Plan & Business Implementation Plan	Board Priority	Board	P	Action	DONE. Possible approval of brochures for distribution. Approved by Board. SP Ad Hoc to coordinated distribution with Chief.
	Procurement of Station Alerting Systems	Board Priority, Legal	Staff, Counsel	R,RES,RFP, C	Action	DONE. Approved by Board. District did not receive Meas X funds for alerting system. Chief to move forward with purchase in Dec. Update at Jan Bd meeting in Chief's report; system to be installed in Jan.
	District EMS Responsibilities	Legal	Staff	P	Information	Board seeking clarification of District Responsibilities. Per Chief request move to Feb 2024.
	District Process for Onboarding Directors & Meas. O Committee Members	Board Priority	Saff	R	Information	Onboarding of Directors & Meas O committee members to ensure legal requirements are met, individuals and Board are aware of when their term ends. Update moved to Feb per Chief's request.

AGENDA ITEM 22

	Role of General Counsel & Board Management of Interactions with Counsel	Board Other	Counsel	R	Information	DONE. Director's request.
	Transcription of RHFD Minutes	Board Other	Davidson	R	Discussion & Action	DONE. Info. on transcription of Board Mins. Software. Director Davidson to coordinate with Chief. Review with Mr. Pio Roda for legal compliance; he had no concerns. Directors Bowman and Davidsn met with Chief, Tammy and Kimberly to review options. Director Davidson and Tammy to review options and share with Chief, who will purchase the service (nominal fee) if requested and report out via Chief's report in Feb. Admin. will maintain existing process for preparation of minutes; will use free Zoom transcription options as needed. Board may request a Zoom summary or transcription by request.
	Measure O Fire Service Parcel Tax for Bayfront High-Rise Apartments Re: "Leland Traiman v. Alameda Unified"	Board Other	Davidson	R	Discussion & Action	DONE. Mr. Pio Roda is reviewing the Courts ruling on Leland Traiman v. Alameda Unified and its possible applicability to Meas. O. Director Davidson will share Mr. Pio Roda's opinion & options for Board consideration in Jan. Ad Hoc created to review possible Meas. O ordinance options.
	First Quarter Budget Review	Board Priority	Staff	R & P	Information	DONE. Supporting payroll documents from County available Oct. 16 as payroll info. not available till Oct. 12.

Nov. 29	Special Meeting: Strategic Plan Workshop	Board Priority	Consultant Mike Despain	P	Discussion & Action	Hold date & time. Despain led workshop, 6PM-8PM. Moved to Dec 13.
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Dec. 13	Special Meeting: Strategic Plan Workshop	Board Priority	Consultant Mike Despain	P	Discussion & Action	DONE. Hold date & time. Despain led workshop 6PM-8PM.
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Jan. 10	Consideration of Meas. O Assessment to Unit vs. Parcel	Board Priority, RHFD	Director Davidson	R	Action	DONE. Ad Hoc created for recommendation of a consultant to assist Board in analysis and feasibility.
	Financial Stability Considerations for Special Districts	Board Priority	Board, RHFD	R, P, RES,	Action	DONE. Gathering info. from State & National Chapters & Business Affiliates; they hire grant writing agencies. Board Alternate Funding Ad Hoc to present with Chief Agreement to hire a grant writing company to meet various District needs. Board approved hiring TPA.
	District Reorganization	Legal, Board Priority	Board		Action	DONE. Selection of Chair and Vice-Chair
	Annual Calendar	Board Priority	Board	Calendar	Informational	DONE. Annual Calendar prepared in coordination with Chief. Approved by Board at Oct meeting. To be included in Jan. Board packet
	Bathroom Renovations and Additional Funding Request	Board Priority, RHFD	RHFD	R, Estimates	Action	DONE. Approved by Board.

AGENDA ITEM 22

	CSDA Key Learnings Survey Report	Board Priority	Board	R	Informational	DONE. Ad Hoc will recommend moderator for Board workshop on Feb. 21.
	Local Hazard Metigation Program	Board, Legal, RHFD, State	Staff	R, P, RES	Informational	DONE. District coordinating with City of Hercules. Presentation in January. Future updates TBD by Chief.
	Presentation of Fire Prevention fees	Board, Legal, RHFD, State	Staff	R, P, RES	Informational	DONE. Public Hearing in Feb. or Mar.
	Auto Aid services agreement with Crockett-Carquinez Fire Protection District	Board, Staff, Legal	Staff	R,	Action	DONE. Approved by Board.

Jan. 31	Special Meeting Strategic Plan	Board Priority	Consultant and Ad Hoc	R, P	Discussion & Possible Action	DONE. Meeting 6pm-8pm. Waiting direction from Mr. Pio Roda on whether a PH is required as Board is considering modifying OPS standards. PH requires 30 day public notice. No PH required.
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Feb. 14	Receive Mid-Year Budget Report	Board, Legal, RHFD, State	Staff	R, P, RES	Informational	Update from Chief.
	Firefighter of the year proclomation	Board	Staff	P	Proclomation	Proclomation of FFOTY by Board Chair
	Local Hazard Mitigation Program	Board Priority, Staff, Legal	Staff	R	Info. & Discussion.	District coordinating with City of Hercules. Chief verbal report in Jan. Presentation in February.
	Quarterly Report on Future Agenda Items	Board Priority, Staff	Staff and Chair	R	Info. & Discussion.	Quaterly report approved by Board. Chair to coordinate with Chief discuss moving it to monthly reporting.
	Modification to agreement with M.E.D. Enterprises	Board,Staff, Legal	Board	N/A	Discussion poss act	Discuss possible modifications to contract
	Measure O Ordinance revisions	Board, Legal, RHFD, State	Board, AdHoc	N/A	Discussion poss act	
	CSDA Key Learning workshop	Board, AdHoc governance	Board, AdHoc	N/A	Discussion poss act	
	District EMS Responsibilities	Legal	Staff	P	Information	Board seeking clarification of District Responsibilities. Per Chief request move to Feb 2024.

Feb. 21	Special Meeting Stratefic Plan RFP	Board Priority	Consultant and Ad Hoc	R, P	Discussion & Possible Action	CSDA workshop moved to Mar. 27
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Mar. 13	Public Hearing Fire Prevention Fees	Board, Legal, RHFD, State	Staff	R, P, RES	Action	Upon Board approval staff to coordiante City & County approvals.
	Receive 2022-2023 Annual Audit Report	Board, Legal, RHFD, State	Consultant, Staff	R, P	Board Recieves Report	
	Receive 2022-2023 Measo O Annual Audit Report from Chief	Board, Legal, RHFD, State	Staff	R, P	Board Recieves Report	
	Upate to District Process for Onboarding Directors & Meas. O Committee Members	Board Priority	Saff	R	Information	Onboarding of Directors & Meas O to ensure legal requirements are met, individuals and Board are aware of when their term ends. Update moved to Feb per Chief's request.
	Possible Update on Waiver of Meas. O Parcel Late Fees	Legal	Staff, Counsel	R, P, RES	Action	Follow-up from Aug. Board meeting. Moved from Oct. to Nov. because data needed from County. Resolution only if needed to support changes to Meas O. Completed-no changes. Staff to follow-up with County on waiver of late fees by county for the 178 parcels. Update TBD.

AGENDA ITEM 22

Mar. 27	Special Meeting CSDA Key Learnings	Board Priority	Consultant and Ad Hoc	Workshop	Discussion & Possible Action	Workshop facilitated by moderator who will assist Board in prioritizing and implementing key learnings. Moved from Feb. 21.
Apr. 10	Weed Abatement		Staff		Discussion and Possible Action	